

REGISTERED COMPANY NUMBER: 04198889 (England and Wales)  
REGISTERED CHARITY NUMBER: 1088411

**REPORT OF THE TRUSTEES AND  
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 MARCH 2016  
FOR  
HUMAN RIGHTS & EQUALITIES CHARNWOOD**

Duncan & Toplis Limited  
The Gables  
Bishop Meadow Road  
Loughborough  
Leicestershire  
LE11 5RE

**HUMAN RIGHTS & EQUALITIES CHARNWOOD**

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FOR THE YEAR ENDED 31 MARCH 2016**

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## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2016

#### TRUSTEES

T Shaw  
J O'Brien  
R Khan  
D Green  
S Phipps  
N Shukla (resigned 8.7.2015)  
P Joyce  
J Vincent  
A Payne  
A Akram (appointed 8.7.2015)  
Y Ali (appointed 8.7.2015)

#### COMPANY SECRETARY

P Lewis

#### REGISTERED OFFICE

66 Nottingham Road  
LOUGHBOROUGH  
Leicestershire  
LE11 1EU

#### REGISTERED COMPANY NUMBER

04198889 (England and Wales)

#### REGISTERED CHARITY NUMBER

1088411

#### AUDITORS

Duncan & Toplis Limited  
The Gables  
Bishop Meadow Road  
Loughborough  
Leicestershire  
LE11 5RE

#### BANKERS

Lloyds Bank plc  
High Street  
Loughborough  
Leicestershire  
LE11 2QG

## **HUMAN RIGHTS & EQUALITIES CHARNWOOD**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

To work towards eliminating discrimination, to promote equality of opportunity and good relations between all persons in the Borough of Charnwood, in the County of Leicestershire.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

To monitor and improve its performance, the trustees have adopted Practical Quality Assurance System for Small Organisations (PQASSO). Under this we review all aspects of policy and procedures, making improvements where necessary.

We endeavour to reflect the diversity of our community in our membership, relationships with people and organisations across the Borough of Charnwood.

##### **Advice services:**

Welfare benefits & immigration/nationality work on a limited basis provided by volunteers.

We advise and take up individual casework and liaise with the Home Office and other agencies.

Assistance is given in completing necessary forms on various issues, for example housing, education, welfare benefits, immigration and nationality on behalf of service users.

We delivered the 3rd year of our 5 year Big Lottery "Chances For All" project which empowers women from a South Asian background.

During the year we gained a new 5 year Big Lottery project "Improving Lives" which works with men of South Asian background. Part of this included a one-off £15k capabilities grant for an external review of our governance and provision of improvements to meet any identified gaps.

##### **Debt & Money Management**

We delivered a 4 month debt and money management project for Charnwood Borough Council.

##### **Youth Training Courses**

We run training courses funded by Erasmus Plus through their national agency British Council in the UK.

We have a website which includes material from our trustees and links to other relevant sites [www.hrec.org.uk](http://www.hrec.org.uk) We are on Twitter and Facebook.

#### **FINANCIAL REVIEW**

##### **Financial position**

The charity has total unrestricted funds carried forward of £50,059 (2015: £30,652) an increase of £19,407.

#### **FUTURE PLANS**

The European Social Innovation Fund is seeking bids to delivering programmes around improving employment chances and holistic inclusion. We have been selected as a delivery partner with several lead bodies, who will be submitting bids during 2016/17.

The trustees will work with our external partner to implement the Big Lottery Capabilities review.

## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is a company limited by guarantee. The charity's objects are to work towards eliminating discrimination and to promote equality of opportunity and good relations between all persons in the Borough of Charnwood, in the County of Leicestershire. The charity is governed by its Memorandum and Articles of Association dated 19 August 2008.

##### Recruitment and appointment of new trustees

The board of trustees, which has up to 12 members, strives to recruit members able to offer skills appropriate to a Company Limited by Guarantee. New trustees are introduced to the workings of the charity. Trustees are encouraged to identify training needs and attend appropriate external courses. It administers the charity and meets monthly. There are subcommittees responsible for membership, personnel, finance and property, marketing and publicity, and youth.

##### Wider network

Partnership is key to the charity's method of working. Financial support is given by Charnwood Borough Council, The Big Lottery Fund, Lloyds Foundation for England & Wales, The Henry Smith Trust and the British Council to carry out work programmes for them.

The charity also works in partnership with statutory, voluntary agencies and community groups, Loughborough Council of Faiths, Charnwood Refugee and Asylum Seekers Forum, Hate Incident Action Group, The Race Equality Centre (Leicester), Leicester LGB&T Centre and the Minorities of Europe.

##### Risk management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks. A key element in the management of financial risk is the setting of a reserves policy and its regular review by trustees. Trustees have resolved to ensure that the charity is able to continue to provide all services for a period of at least two months in the event of a significant proportion of our income not being realised and also, in the event of having to come to a close, sufficient funds to meet all its obligations.

In order to meet these obligations, the trustees have set a minimum level of £10,000 for the charity's free reserves.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

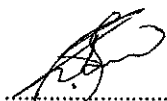
So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

#### AUDITORS

The auditors, Duncan & Toplis Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 28 June 2016 and signed on its behalf by:



T Shaw - Trustee

## **HUMAN RIGHTS & EQUALITIES CHARNWOOD**

### **STATEMENT OF TRUSTEES RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2016**

The trustees (who are also the directors of Human Rights & Equalities Charnwood for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HUMAN RIGHTS & EQUALITIES CHARNWOOD**

We have audited the financial statements of Human Rights & Equalities Charnwood for the year ended 31 March 2016 on pages seven to seventeen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 145 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities set out on page four, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF  
HUMAN RIGHTS & EQUALITIES CHARNWOOD**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

*Duncan & Toplis Limited*

Duncan & Toplis Limited

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

The Gables

Bishop Meadow Road

Loughborough

Leicestershire

LE11 5RE

Date: *30 June 2016*



**HUMAN RIGHTS & EQUALITIES CHARNWOOD**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2016**

	Notes	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	40,784	119,934	160,718	143,245
Investments	3	2	-	2	10
Other		3,045	-	3,045	1,563
<b>Total</b>		<b>43,831</b>	<b>119,934</b>	<b>163,765</b>	<b>144,818</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
	4				
Hate Incident Project		-	71	71	95
Big Lottery Chances for All		-	41,699	41,699	37,552
Promotion of equality and opportunity		24,087	7,500	31,587	58,905
Awards for All (IT equipment)		-	-	-	255
ESF Enable		-	-	-	10,010
Erasmus Plus		-	42,779	42,779	35,756
CBC Money management		-	6,000	6,000	6,000
In Bloom grant		-	45	45	311
Big Lottery Improving Lives		-	10,669	10,669	-
Big Lottery Capabilities		-	57	57	-
The Helen Jean Cope Charity		-	3,250	3,250	-
Healthy Cooking		-	1,440	1,440	-
<b>Total</b>		<b>24,087</b>	<b>113,510</b>	<b>137,597</b>	<b>148,884</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>19,744</b>	<b>6,424</b>	<b>26,168</b>	<b>(4,066)</b>
<b>Transfers between funds</b>	17	<b>(337)</b>	<b>337</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>19,407</b>	<b>6,761</b>	<b>26,168</b>	<b>(4,066)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>30,652</b>	<b>64,314</b>	<b>94,966</b>	<b>99,032</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>50,059</b>	<b>71,075</b>	<b>121,134</b>	<b>94,966</b>

The notes form part of these financial statements

**HUMAN RIGHTS & EQUALITIES CHARNWOOD (REGISTERED NUMBER: 04198889)**

**BALANCE SHEET  
AT 31 MARCH 2016**

	Notes	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible assets	10	90,278	90,832
<b>CURRENT ASSETS</b>			
Debtors	11	5,112	5,431
Cash at bank and in hand		74,783	29,814
		<u>79,895</u>	<u>35,245</u>
<b>CREDITORS</b>			
Amounts falling due within one year	12	(33,275)	(12,584)
<b>NET CURRENT ASSETS</b>		<u>46,620</u>	<u>22,661</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		136,898	113,493
<b>CREDITORS</b>			
Amounts falling due after more than one year	13	(15,764)	(18,527)
<b>NET ASSETS</b>		<u>121,134</u>	<u>94,966</u>
<b>FUNDS</b>	17		
Unrestricted funds		50,059	30,652
Restricted funds		71,075	64,314
<b>TOTAL FUNDS</b>		<u>121,134</u>	<u>94,966</u>

The notes form part of these financial statements

**BALANCE SHEET - CONTINUED**  
**AT 31 MARCH 2016**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 28 June 2016..... and were signed on its behalf by:



.....  
T Shaw -Trustee

## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared under the historical cost convention.

The going concern basis is dependent on the charity continuing to receive grant funding. The funding received from Charnwood Borough Council is secure until March 2018, Chances For All project funding is secured until October 2017 and Improving Lives is secure until January 2021. The trustees are confident that the grant funding will continue on a basis that will provide the charity with sufficient resources for the foreseeable future. It is on this basis that the trustees consider it appropriate to prepare the financial statements on the going concern basis and the financial statements do not include any adjustments that may result should this grant funding not continue.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

To ensure compliance with the accruals concept it may be necessary to defer income into the following period.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses on acquisition.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided using the following rates and bases to reduce by annual instalments the cost, less estimated residual value, of the tangible assets over their estimated useful lives:-

Fixtures and fittings 15% Reducing balance

Office Equipment 25% Reducing balance

No depreciation is provided on the charity's property as it is the organisation's policy to maintain this so as to extend it's useful life.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

The Charity is not required to register for VAT. All income and expenses include VAT where applicable.

**HUMAN RIGHTS & EQUALITIES CHARNWOOD**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**1. ACCOUNTING POLICIES - continued**

**Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income and gains are allocated to the specific fund.

**Foreign currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**2. DONATIONS AND LEGACIES**

	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
Donations	9,416	-	9,416	1,646
Gift aid	405	-	405	-
Grants	30,963	119,934	150,897	141,599
	<u>40,784</u>	<u>119,934</u>	<u>160,718</u>	<u>143,245</u>

Grants received, included in the above, are as follows:

	2016 £	2015 £
Charnwood Borough Council	18,963	18,727
Lloyds Foundation	12,000	12,000
CBC Money management	6,000	6,000
Eramus Plus (British Council)	54,399	51,480
ESF Enable	-	10,000
The Helen Jean Cope Charity	-	3,250
Big Lottery Chances for All	41,583	40,142
Big Lottery Improving Lives	9,012	-
Healthy Cooking	1,440	-
Henry Smith Charity	7,500	-
	<u>150,897</u>	<u>141,599</u>

## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

#### 3. INVESTMENTS

	Unrestricted funds £	Restricted funds £	2016 Total funds £	2015 Total funds £
Deposit account interest	2	-	2	10

#### 4. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 5) £	Totals £
Hate Incident Project	71	71
Big Lottery Chances for All	41,699	41,699
Promotion of equality and opportunity	31,587	31,587
Erasmus Plus	42,779	42,779
CBC Money management	6,000	6,000
In Bloom grant	45	45
Big Lottery Improving Lives	10,669	10,669
Big Lottery Capabilities	57	57
The Helen Jean Cope Charity	3,250	3,250
Healthy Cooking	1,440	1,440
	<u>137,597</u>	<u>137,597</u>

#### 5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2016 £	2015 £
Staff costs	71,734	92,006
Rates and water	862	753
Insurance	1,954	2,329
Light and heat	1,436	2,028
Telephone	1,553	1,839
Postage, printing and stationery	1,839	2,028
General	1,498	722
Direct project expenditure	52,171	38,058
Repairs and maintenance	1,446	1,074
Travel	96	273
Affiliation	240	280
Mortgage interest	922	1,220
Bank charges	402	352
Foreign exchange rate movement	(2,662)	1,405
Audit fees	3,552	3,785
Depreciation	554	732
	<u>137,597</u>	<u>148,884</u>

#### 6. NET INCOME/(EXPENDITURE)

Expenditure includes payments to the auditors of £3,552 (2015: £3,785) for audit fees.

**HUMAN RIGHTS & EQUALITIES CHARNWOOD**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015 .

**Trustees' expenses**

One trustee was reimbursed a total of £19 travelling expenses (2015 £18).

**8. STAFF COSTS**

	2016 £	2015 £
Wages and salaries	69,192	88,733
Social security costs	2,542	3,273
	<u>71,734</u>	<u>92,006</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Charitable activities	5	5
Management and administration	1	1
	<u>6</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

**9. DEFERRED INCOME**

	2016 £	2015 £
Deferred income is included within:		
Creditors due within one year	25,559	6,160
	<u>25,559</u>	<u>6,160</u>

The movement in deferred income during the year was as follows:

Grants received:		
Total deferred income at 1 April 2015	5,880	15,302
Amounts received in year	170,576	132,177
Amounts credited to statement of financial activities	(150,897)	(141,599)
	<u>25,559</u>	<u>5,880</u>
Other income:		
Total deferred income at 1 April 2015	280	70
Amounts received in year	2,765	1,773
Amounts credited to statement of financial activities	(3,045)	(1,563)
	<u>-</u>	<u>280</u>

**HUMAN RIGHTS & EQUALITIES CHARNWOOD**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**10. TANGIBLE FIXED ASSETS**

	Land & buildings £	Office equipment £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 April 2015 and 31 March 2016	124,379	20,009	3,096	147,484
<b>DEPRECIATION</b>				
At 1 April 2015	35,879	17,965	2,808	56,652
Charge for year	-	511	43	554
At 31 March 2016	35,879	18,476	2,851	57,206
<b>NET BOOK VALUE</b>				
At 31 March 2016	88,500	1,533	245	90,278
At 31 March 2015	88,500	2,044	288	90,832

Although there may be considerable difference between the carrying value and market value of the land and buildings the trustees do not consider it to be a practicable exercise to have the property revalued each year.

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2016 £	2015 £
Other debtors	405	-
Prepayments and accrued income	4,707	5,431
	<u>5,112</u>	<u>5,431</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2016 £	2015 £
Bank loans and overdrafts	2,691	2,557
Social security and other taxes	1,587	735
Wages control account	-	(465)
Accruals	3,438	3,597
Deferred income	25,559	6,160
	<u>33,275</u>	<u>12,584</u>

**13. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2016 £	2015 £
Bank loans - 2-5 years	12,211	11,650
Bank loans more 5 yr by instal	3,553	6,877
	<u>15,764</u>	<u>18,527</u>



**HUMAN RIGHTS & EQUALITIES CHARNWOOD**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**13. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR - continued**

	2016 £	2015 £
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank loans more 5 yr by instal	<u>3,553</u>	<u>6,877</u>

**14. OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year:

	2016 £	2015 £
Expiring:		
Within one year	515	-
Between one and five years	-	515
	<u>515</u>	<u>515</u>

**15. SECURED DEBTS**

The following secured debts are included within creditors:

	2016 £	2015 £
Bank loans	<u>18,455</u>	<u>21,084</u>

The mortgage loan is secured on the freehold property.

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
Fixed assets	54,887	35,391	90,278	90,832
Current assets	18,652	61,243	79,895	35,245
Current liabilities	(7,716)	(25,559)	(33,275)	(12,584)
Long term liabilities	(15,764)	-	(15,764)	(18,527)
	<u>50,059</u>	<u>71,075</u>	<u>121,134</u>	<u>94,966</u>

HUMAN RIGHTS & EQUALITIES CHARNWOOD

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016

17. MOVEMENT IN FUNDS

	At 1.4.15 £	Net movement in funds £	Transfers between funds £	At 31.3.16 £
<b>Unrestricted funds</b>				
General fund	30,652	19,744	(337)	50,059
<b>Restricted funds</b>				
Hate Incident Project	-	(71)	71	-
The Helen Jean Cope Charity	3,250	(3,250)	-	-
Erasmus Plus	15,543	11,620	266	27,429
In Bloom grant	143	(45)	-	98
Big Lottery Chances for All	9,485	(116)	-	9,369
Lottery capital grant	35,391	-	-	35,391
Charnwood disability forum	502	-	-	502
Big Lottery Improving Lives	-	(1,657)	-	(1,657)
Big Lottery Capabilities	-	(57)	-	(57)
	<u>64,314</u>	<u>6,424</u>	<u>337</u>	<u>71,075</u>
<b>TOTAL FUNDS</b>	<u>94,966</u>	<u>26,168</u>	<u>-</u>	<u>121,134</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	43,831	(24,087)	19,744
<b>Restricted funds</b>			
The Helen Jean Cope Charity	-	(3,250)	(3,250)
Erasmus Plus	54,399	(42,779)	11,620
Big Lottery Chances for All	41,583	(41,699)	(116)
CBC Money management	6,000	(6,000)	-
Big Lottery Improving Lives	9,012	(10,669)	(1,657)
Healthy Cooking	1,440	(1,440)	-
Henry Smith Charity	7,500	(7,500)	-
Hate Incident Project	-	(71)	(71)
In Bloom grant	-	(45)	(45)
Big Lottery Capabilities	-	(57)	(57)
	<u>119,934</u>	<u>(113,510)</u>	<u>6,424</u>
<b>TOTAL FUNDS</b>	<u>163,765</u>	<u>(137,597)</u>	<u>26,168</u>

## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2016

#### 17. MOVEMENT IN FUNDS - continued

The Charnwood Disability Forum is funding towards producing a revised guide for Loughborough to assist the disabled access businesses.

A Lottery capital grant of £49,500 was received towards the building of an extension to the property occupied by the charity. All of this grant was spent in the year it was received but there are continuing restrictions relating to the future use and disposal of the property. The building is not depreciated.

The In Bloom grant is given towards enabling women to take part in "Loughborough In Bloom".

CBC Money Management & Debt represents funding provided from July to October 2015 by Charnwood Borough Council to provide debt and money management advice.

Chances For All is a 5 year Big Lottery project empowering women from a South Asian background.

Improving Lives is a 5 year Big Lottery project empowering men from a South Asian background.

Capabilities Grant is a one-off Big Lottery grant for an external review of governance and provision of improvements to meet any identified gaps.

The Helen Jean Cope Charity have provided a grant for a new heating boiler to be installed.

The Erasmus Plus, through its national agency The British Council, is funding for training events around mainstreaming intercultural learning. These bring together young people from across Europe to Charnwood.

Healthy Cooking is Leicestershire County Council funding to deliver healthy cooking sessions for BAME women.

Henry Smith Charity is funding towards the salary of the Executive Officer.

#### 18. CONTINGENT LIABILITIES

As stated in note 17 above a grant of £49,500 was received towards the building of an extension to the property owned by the charity. All of this money was spent however there are restrictions relating to the future use and disposal of the property. Should the property be sold or disposed of there may be a liability to repay all or part of the grant.

#### 19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2016.

## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2016

#### GENERAL FUND

	2016	2015
	£	£
<b>Income</b>		
Grants	30,963	30,727
Interest	2	10
Donations	9,821	1,646
Miscellaneous	3,045	1,563
	<hr/>	<hr/>
Total income	43,831	33,946
<b>Expenditure</b>		
Wages and salaries	18,543	46,816
Rates	374	467
Insurance	848	1,444
Light and heat	623	1,257
Repairs and maintenance	628	666
Postage and stationery	798	1,257
Telephone	674	1,140
Travel expenses	42	165
Affiliation fees	240	280
Audit and accountancy	1,542	2,345
Foreign exchange rate movement	(2,662)	1,405
Bank charges and interest	402	352
General expenses	1,499	724
Overhead allocation	(347)	(806)
Depreciation	483	637
	<hr/>	<hr/>
	23,687	58,149
Interest payable:		
Mortgage interest	400	756
	<hr/>	<hr/>
	24,087	58,905
	<hr/>	<hr/>
<b>(Deficit)/surplus for the year</b>	<b>19,744</b>	<b>(24,959)</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>Analysis of grants</b>		
Charnwood Borough Council	18,963	18,727
Lloyds Bank Foundation	12,000	12,000
	<hr/>	<hr/>
	30,963	30,727
	<hr/> <hr/>	<hr/> <hr/>

**HUMAN RIGHTS & EQUALITIES CHARNWOOD**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2016**

**ERASMUS PLUS (BRITISH COUNCIL)**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Grant	<b>54,399</b>	51,480
<b>Expenditure</b>		
Wages and salaries	<b>1,961</b>	-
General expenses	<b>40,818</b>	35,756
	<u>42,779</u>	<u>35,756</u>
<b>Surplus/ (Deficit) for the year</b>	<b>11,620</b>	15,724
	<u><u>11,620</u></u>	<u><u>15,724</u></u>

**HATE INCIDENT ACTION PROJECT**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Grant	-	-
<b>Expenditure</b>		
Wages and salaries	-	-
Depreciation	<b>71</b>	95
General expenses	-	-
	<u>71</u>	<u>95</u>
<b>(Deficit) for the year</b>	<b>(71)</b>	(95)
	<u><u>(71)</u></u>	<u><u>(95)</u></u>

**CBC MONEY MANAGEMENT GRANT**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Grant	<b>6,000</b>	6,000
<b>Expenditure</b>		
Wages and salaries	<b>5,700</b>	5,700
General expenses	<b>300</b>	300
	<u>6,000</u>	<u>6,000</u>
<b>Surplus for the year</b>	<b>-</b>	-
	<u><u>-</u></u>	<u><u>-</u></u>

## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2016

#### BOILER GRANT

	2016 £	2015 £
<b>Income</b>		
Grant	-	3,250
<b>Expenditure</b>		
General expenses	3,250	-
	<u>          </u>	<u>          </u>
<b>(Deficit)/Surplus for the year</b>	<b>(3,250)</b>	<b>3,250</b>
	<u>          </u>	<u>          </u>

#### AWARDS FOR ALL (IT EQUIPMENT)

	2016 £	2015 £
<b>Income</b>		
Grant	-	-
<b>Expenditure</b>		
Depreciation	-	-
General expenses	-	255
	<u>          </u>	<u>          </u>
	-	255
	<u>          </u>	<u>          </u>
<b>(Deficit) for the year</b>	<b>-</b>	<b>(255)</b>
	<u>          </u>	<u>          </u>

#### HEALTHY COOKING

	2016 £	2015 £
<b>Income</b>		
Grant	1,440	-
<b>Expenditure</b>		
General expenses	1,440	-
	<u>          </u>	<u>          </u>
	1,440	-
	<u>          </u>	<u>          </u>
<b>Surplus for the year</b>	<b>-</b>	<b>-</b>
	<u>          </u>	<u>          </u>

## HUMAN RIGHTS & EQUALITIES CHARNWOOD

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2016

#### ESF ENABLE

	2016	2015
	£	£
<b>Income</b>		
Grant	-	10,000
<b>Expenditure</b>		
Wages and salaries	-	9,452
General expenses	-	558
	<u>-</u>	<u>10,010</u>
<b>(Deficit) for the year</b>	<u>-</u>	<u>(10)</u>

#### BIG LOTTERY IMPROVING LIVES

	2016	2015
	£	£
<b>Income</b>		
Grant	9,012	-
<b>Expenditure</b>		
Wages and salaries	6,181	-
General expenses	4,488	-
	<u>10,669</u>	<u>-</u>
<b>(Deficit) for the year</b>	<u>(1,657)</u>	<u>-</u>

#### BIG LOTTERY CAPABILITIES

	2016	2015
	£	£
<b>Income</b>		
Grant	-	-
<b>Expenditure</b>		
General expenses	57	-
	<u>57</u>	<u>-</u>
<b>(Deficit) for the year</b>	<u>(57)</u>	<u>-</u>

**HUMAN RIGHTS & EQUALITIES CHARNWOOD****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2016****HENRY SMITH CHARITY**

	2016 £	2015 £
<b>Income</b>		
Grant	7,500	-
<b>Expenditure</b>		
Wages and salaries	7,500	-
	<u>7,500</u>	<u>-</u>
<b>Surplus for the year</b>	<u>-</u>	<u>-</u>

**IN BLOOM GRANT**

	2016 £	2015 £
<b>Income</b>		
Grant	-	-
<b>Expenditure</b>		
General expenses	45	311
	<u>45</u>	<u>311</u>
<b>(Deficit) for the year</b>	<u>(45)</u>	<u>(311)</u>

**BIG LOTTERY CHANCES FOR ALL**

	2016 £	2015 £
<b>Income</b>		
Grant	41,583	40,142
<b>Expenditure</b>		
Wages and salaries	31,848	30,038
Depreciation	-	-
General expenses	9,851	7,514
	<u>41,699</u>	<u>37,552</u>
<b>(Deficit)/surplus for the year</b>	<u>(116)</u>	<u>2,590</u>